



QMS 103

Effective Internal Auditing for ISO 9001 Quality Systems



→ Course Objectives

To teach individuals the basic skills and knowledge necessary to conduct effective ISO 9001 Quality Management System internal audits.

→ Key Benefits

- Qualify individuals to become ISO 9001 internal auditors
- Prepare individuals to learn industry sector auditing for TL 9000 and others
- Meet the ISO "qualified auditor" requirements for internal auditors

→ You Will Learn

- How to create and manage internal audit schedules
- How to prepare an audit team and pre-plan an internal audit
- How to conduct non confrontational audit interviews
- How to develop findings and proper audit scoring
- How to save time and effort with audit checklists
- How to conduct opening and closing meetings
- How to perform process audits versus auditing sections of the standard
- How to record results and translate results into information that requires action

→ Who Should Attend

- Managers and individual contributors responsible for planning and conducting internal or supplier audits for ISO 9001 based Quality Management Systems

→ Tuition: **\$525.00 per student**

- Travel expense is not included in tuition costs

Prerequisites

Students should be familiar with the ISO 9001: 2000 quality standard

Class Type

- Facilitated instruction with practical team exercises
- Test included

Class Size

6-15 students

Length

1.5 days

Format

- Offered On-Site
- Offered By Webinar

Registration

To obtain a group rate or to schedule training, call our registrar at: (972) 429-5560

